AQPP
Association québécoise des pharmaciens propriétaires

Criteria for Registration of a New Product

AQPP's Medication List

General Presentation

In Quebec, the *AQPP's Medication List* , owned and managed exclusively by the AQPP, contains all the medications covered by the Régime général d'assurance médicaments (RGAM), as well as thousands of other pharmaceutical products and services available in pharmacies. Please note that this list is not a reimbursement form nor a clinical reference document.

The registration of products or the modification of products already on the *AQPP's Medication List* requires that several steps be followed to ensure the accuracy of the information collected. As indicated in the Formulaire DNP/NPI Form, various pieces of information are required from the manufacturer.

Criteria that Must be Satisfied and Validated Before a Product Is Added to the List

- The product must have obtained Health Canada's Notice of Compliance "NOC".
- The product must be **available to all pharmacists** in Quebec.
- The selling price for the province of Quebec; the latter must correspond to the selling price to the multiple wholesalers or directly to pharmacists, regardless of the wholesale margin.
- The Universal Product Code "UPC".
- The manufacturer's product code, if applicable.
- If medical device covered by the RAMQ, the billing DIN.
- If the manufacturer is not subscribed to the *AQPP's Medication List* , the Formulaire DNP/NPI Form, unit billing as well as payment, by check or bank transfer, must be duly completed and received by the AQPP.

"Specialty" Drugs

- If the distribution of the product is made by a single wholesaler or by the manufacturer itsself, a **written confirmation** of the availability (for all pharmacists in Quebec) and of the selling price (per format) must be sent to listeRx@aqpp.qc.ca.
- If a PSP facilitates access, it must operate in full compliance and recognize the patient's right to choose their pharmacist.
- All the criteria mentioned previously are also required for this type of product.

Processing Time

This entire process requires a certain amount of time between the receipt of the manufacturer's request and the inclusion on the List. As soon as the information is validated, we make the registration or the requested modification. Please note that we reserve a period of 48 to 72 business hours for the review of the file.

However, in the event that an update from the Régie conflicts with this adjournment, the deadline could be extended to 7 to 10 working days. In this regard, the Régie's update schedule is available for consultation on the website of the Institut national d'excellence en santé et en services sociaux (INESSS).

Important Notices

The *AQPP's Medication List* is neither exclusive nor exhaustive. Although an agreement is in effect between the AQPP and Private Insurers, the information it contains does not determine the coverage of insurance plans. Furthermore, the AQPP disclaims any responsibility for any errors or omissions that may have occurred in its files.

Upon product registration, the manufacturer becomes responsible for notifying the AQPP of any change in the information previously provided. In the event of non-compliance with the criteria mentioned, the AQPP reserves the right to suspend a product or a format until the missing information is obtained. Analogously, an Excel list is required at least once a year to keep the information up to date.

Association québécoise des pharmaciens propriétaires
8000, Langelier boulevard, suite 303, Montreal QC H1P 3K2
T 514 254-0676 / 1 800 361-7765
F 514 254-1288

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